



---

**FBI** MICHIGAN CHAPTER  
NATIONAL ACADEMY ASSOCIATES

---

**CONSTITUTION AND BY-LAWS**

OF

FBI NATIONAL ACADEMY ASSOCIATES OF MICHIGAN

September 8, 2010

**National Academy Associates**

**M I C H I G A N C H A P T E R**

**CONSTITUTION AND BY-LAWS**

**OF**

**FBI NATIONAL ACADEMY ASSOCIATES OF MICHIGAN**

We, the members of the FBI National Academy of Associates of Michigan, organized at Detroit, Michigan on February 26, 1946, do make and ordain for our government the following constitution this fourteenth day September, 1972; and further amended on the eleventh day of September, 1974; September 19, 1977; September 17, 1979; September 16, 1981, September 1983, March 1987, July 1990, September 1990, August 1997, August 1998, and September 2010.

**PREAMBLE**

For God and country, we, the FBI National Academy Associates, join together for the following purposes:

To uphold and defend the Constitution of our country. To protect our country from all enemies, foreign and domestic. To promote training of the officers in the various law enforcement agencies within our country, giving them the benefit of our training received at the FBI National Academy. To cooperate with the Federal Bureau of Investigation. To use and encourage the use of the facilities of the Bureau. To encourage attendance at all retraining sessions. To cooperate with all law enforcement agencies and the general public, in matters of mutual interest; the detection and prevention of crime and to strive for the highest degree of respect for law and order and the maintenance thereof; and

To these ends, we pledge to always conduct ourselves in a manner that will lend strength, dignity and credit to the profession of law enforcement.

## **ARTICLE I**

### **Name**

This association will be known as the FBI National Academy Associates of Michigan.

## **ARTICLE II**

### **Duration**

In the event of dissolution, all assets, real and personal, shall be distributed to such organizations as are qualified as tax exempt under Section 501 (c) of the Internal Revenue Code or the corresponding provisions of a future United States Internal Revenue law.

The Association shall be perpetual.

## **ARTICLE III**

### **Purpose**

The purpose of this Association shall be to uphold and defend the Constitution of the United States and the laws of the State of Michigan. To protect our country and its citizens from all enemies, foreign and domestic. To promote and encourage training of the officers in the various law enforcement organizations, giving them the benefit of our training received at the FBI National Academy. To cooperate with the Federal Bureau of Investigation. To use and inform all law enforcement officers of the various facilities of the FBI and encourage their use. To encourage attendance at all meetings of our local or regional chapters of the FBI National Academy Associates.

To exchange and disseminate ideas and information with law enforcement officers and the general public in all matters of mutual interest.

This organization is organized and operated exclusively for the purposes described in Section 501 (c)(3) of the Internal Revenue Code.

## **ARTICLE IV**

### **Membership**

#### **Section 1. (Qualification for Membership)**

Membership in this Association shall consist only of those individuals who have satisfactorily completed the prescribed course of instruction at the FBI National Academy and who are actively engaged in or retired from law enforcement work of the type which would qualify a candidate for admittance to the FBI National Academy.

Regularly retired graduates are eligible for continued active membership. Membership shall be effective upon graduation from the FBI National Academy and upon payment of dues in this Association. There shall be no honorary or other types of membership except active membership.

Those members who resign from active law enforcement may continue as an active member of the Michigan Chapter of the FBINA Association upon payment of the proper chapter dues. Upon approval they may hold an elective office and vote.

#### **Section 2. (Dues)**

The annual dues of the Michigan Chapter shall be established by the Executive Board based upon a two-thirds majority vote of all the members of the board, payable in advance. The fiscal year begins January first.

The dues for the National Association shall be collected at the same time as the dues for the Michigan Chapter. The National dues shall be established by the National Executive Board as mandated by the constitution and by-laws of the National Association. The dues collected for the National Association shall be forwarded to the secretary/treasurer of the National Association. The National dues for the first year (the calendar year of graduation) shall be collected while at the Academy.

The treasurer shall cause an annual dues/member verification notice to be sent to all members. If dues/member verification is not received by the treasurer by January 31st of the fiscal year the member shall be removed from the active roles. The treasurer shall also notify new graduates from Michigan that they must remit their dues in order to activate their membership. Michigan Chapter dues for the calendar year of graduation may be waived for December graduates upon approval of the executive board.

Any person who has been an active member of the Association for a continuous period of fifteen (15) years and has twenty years of law enforcement service (and has not been removed from the roles for failure to pay dues) and all past presidents of this association, shall automatically be deemed a privileged member and shall not be required to pay membership dues to Association. National dues shall be the responsibility of the individual member and shall be paid after notice from the treasurer. Each member applying for life membership in this Association will be required to provide the necessary documentation of the time spent in law enforcement as well as a signed statement that they have paid their annual dues for the fifteen (15) year period. Life membership cards shall be presented at an official function of the FBINAA when sufficient members are present. The

president, or executive board member making the presentation shall give a short narrative of the law enforcement career of the member to include the number of years of service, present rank/position, academy year and session number and the number of years the member has been with the Michigan Chapter.

### Section 3. **(Right to Vote)**

All members in good standing are eligible to vote. Members must be present at time of election. Proxy votes will not be accepted.

### Section 4. **(Suspension of Membership)**

Any member of this Association may be suspended from membership:

1. Upon severance of a member's full time employment from duly constituted law enforcement, other than members retired in good standing;
2. Upon non-payment of required dues;
3. Upon participation in activity unworthy of or inimical to the best interest of law enforcement, as evidenced by dismissal or requested resignation from any law enforcement agency based upon misfeasance or malfeasance, and by a majority vote of the executive board of the Association;
4. Upon participation in activity unworthy or inimical to the best interests of the FBI National Academy or upon participation in activity unworthy of or inimical to the best interests of the Federal Bureau of Investigation when so decided administratively by the Bureau.

### Section 5. **(Reinstatement)**

Any member of this Association who is suspended under Section 4 above from the Association because of severance from full time employment with a law enforcement agency may be reinstated upon return to full time employment with a law enforcement agency or application to and approval of the executive board, as well as, payment of the current year's dues. If said member was dropped from membership because of failure to maintain dues, the member may be considered for reinstatement by the executive board upon application to the treasurer and payment of all back dues along with current chapter dues.

## ARTICLE V

### Officers of the Association

#### Section 1. **(The Officers)**

The officers of this Association shall be; president, vice president, and recording secretary. The president with the approval of the executive board shall be empowered to appoint a treasurer to serve as a non elected officer at the discretion of the executive board.

#### Section 2. **(Qualifications)**

The qualifications to hold office in this Association shall be that such persons elected to office must be active members of the Michigan Chapter of the FBINAA.

#### Section 3. **(Term of Office)**

The term of office for any of the officers in this Association shall be for two (2) calendar years.

#### Section 4. **(Elections)**

The election of officers shall be held at the Fall Training Conference and may be by secret ballot or vocal vote and by a majority of the members present.

#### Section 5. **(Nominating Committee)**

Nominations for such officers shall be made by the nominating committee, comprised of past presidents present at the Fall Training Conference. The most immediate past president shall act as chairman of the nominating committee. After the nominating committee has presented their slate of officers, nominations may be received from the floor.

#### Section 6. **(Succession)**

In the case of death, resignation, removal, inability to serve or absence of the president, the vice president shall serve as president. In the event the president and the vice president are absent or unable to serve, the recording secretary shall act as president. In like manner, should any officer be unable to continue his duties, the president with the approval of the executive board shall be empowered to appoint an active member to fill this office until the next election.

#### Section 7. **(Executive Board Members)**

The executive board shall consist of the president, vice president, the recording secretary, immediate past president as well as a treasurer and an active member or members who shall be appointed by the president to serve during his term of office. The

president shall be chairman of the executive board. Members of the executive board shall (barring emergencies) attend all regular meetings associated with the position held. Failure to comply shall result in a review by the executive board who may take appropriate action up to and including removal from the executive board.

## **ARTICLE VI**

### **Duties of the Officers**

#### **Section 1. (The President)**

The term of the presidency shall be for two (2) years commencing on January 1<sup>st</sup> after the election.

The president shall preside at all meetings of the Association. In conducting meetings of the Association, his/her decision shall be final unless otherwise provided by this Constitution. His/her decisions may be reversed by a two-thirds vote of the membership present at the regular annual meeting.

The president shall/may attend the sectional retraining to represent the chapter. The chapter shall pay for all lodging, air fare or mileage and a per diem rate not to exceed \$50.00 a day. The president shall supply the treasurer with receipts for verification purposes. In the event the president is unable to attend the sectional retraining, the vice president shall take his/her place to represent the chapter.

If, in the opinion of the president, an occasion or circumstance shall warrant calling a special meeting, he/she shall have the authority to call such a meeting and shall notify the members of the date, time and place of such special meeting and the purpose of the meeting.

The president or his designee shall be a member of all committees.

The president shall be chairman of the executive board.

#### **Section 2. (The Vice President)**

The term of the vice presidency shall be for two (2) years commencing on January 1<sup>st</sup> after the election.

The vice president's duties will be that of the president in the event the president is absent as stated in Article V, Section 6, of "Officers of the Association."

#### **Section 3. (The Recording Secretary)**

The term of the recording secretary shall be for two (2) years commencing on January 1<sup>st</sup> after the election.

The recording secretary shall keep a complete record of all meetings of the organization. The complete records "minutes" of each meeting shall be sent to all members of the executive board by the recording secretary prior to the next meeting of the executive board. He/she shall service notices of all meetings.

#### **Section 4. (The Treasurer)**

The president with the approval of the executive board shall be empowered to appoint a treasurer to serve at the discretion of the executive board.

The treasurer shall receive all applications for membership and collect all dues. It will be his/her duty to advise any member of any irregularity in such matters as suspensions, dues, or other violations or notices which are contingent to the good welfare of this Association as directed by the president or the body politic.

The treasurer may attend the sectional retraining to represent the chapter. The chapter shall pay for all lodging, air fare or mileage and a per diem not to exceed \$50.00 per day. The treasurer's attendance will be allowed every other year.

The treasurer shall make an accounting for all funds at the regular annual meeting.

At the direction of the executive board or in the event of serious illness or death of an active member of the Association, the treasurer may expend a reasonable amount of money for flowers, gift or other memorial. This amount shall not exceed the amount determined annually by the executive board.

In the event the treasury becomes depleted, funds to replenish it may be obtained by special assessment of the active membership to the amount required; a one-time special assessment of up to \$10.00 with the approval of the executive board. Any additional special assessment must be approved by a majority of the members present at the annual meeting.

#### **Section 5. (Right to vote)**

All members of the executive board, elected or appointed, have one vote on matters coming before them.



## **ARTICLE VII**

### **Order of Business**

#### **Section 1. (Meeting Agenda)**

The order of business shall be as follows:

1. Calling meeting to order.
2. Pledge of allegiance.
3. Roll call of officers.
4. Report of officers.
5. Reading of minutes of previous meetings.
6. Bills and communications.
7. Report of the committees.
8. Nominations and election of officers.
9. Installation of officers.
10. Unfinished business.
11. New business.
12. Discharge of committees.
13. Memorial to deceased members.
14. Adjournment.

#### **Section 2. (Rules)**

For the conduct of business, the Roberts Rules of Order shall be followed when not inconsistent with the provisions of this Constitution and By-Laws.

## **ARTICLE VIII**

### **Changes and Amendments to the Constitution**

Any changes and amendments to the Constitution may be made by a two-thirds vote of the members present at any regular meeting upon at least fourteen (14) days prior notice by either mail, E-mail, or notice published in the chapter newsletter.

## **ARTICLE IX**

Any Provision, Article or Section of this Constitution which is contrary to the Constitution and By-Laws of the FBI National Academy Associates shall be null and void and all interpretations of the Michigan Constitution shall be made to agree with the National Constitution.